



MINUTES

VIRGINIA RAILWAY EXPRESS

December 16, 2022

14700 Potomac Mills Road, Woodbridge, VA 22192

Members Present

*Walter Alcorn (NVTC)**
*Sarah Bagley (NVTC)
*Andrea Bailey (PRTC)
*Meg Bohmke (PRTC)
*Margaret Franklin (PRTC)
*Libby Garvey (NVTC)**
*Monica Gary (PRTC)‡
*Lori Hayes (PRTC)
*Matt Kelly (PRTC)
*Jeanine Lawson (PRTC)
*Michael McLaughlin (VPRA)**
*Alanna Mensing (PRTC)
*Ralph Smith (PRTC)
*Daniel G. Storck (NVTC)
*James Walkinshaw (NVTC)

Jurisdiction

Fairfax County
City of Alexandria
Prince William County
Stafford County
Prince William County
Arlington County
Stafford County
Spotsylvania County
City of Fredericksburg
Prince William County
Commonwealth of Virginia
City of Manassas Park
City of Manassas
Fairfax County
Fairfax County

Members Absent

Alternates Present

Pam Sebesky (PRTC)

City of Manassas

Alternates Absent

Canek Aguirre (NVTC)
Victor Angry (PRTC)
Pete Candland (PRTC)
Katie Cristol (NVTC)
Deborah Frazier (PRTC)
Jason Graham (PRTC)
Jeffrey C. McKay (NVTC)
Darryl Moore (PRTC)
Emily Stock (DRPT)
Ann Wheeler (PRTC)
Pamela Yeung (PRTC)

City of Alexandria
Prince William County
Prince William County
Arlington County
Spotsylvania County
City of Fredericksburg
Fairfax County
City of Manassas Park
Commonwealth of Virginia
Prince William County
Stafford County

*Voting Member

**Arrived/departed following the commencement of the Operations Board Meeting. Notation of exact arrival/departure time is included in the body of the minutes.

‡ Participated remotely via Webex in accordance with the Electronic Participation Policy

Staff and General Public

Khadra Abdulle – VRE

Alexander Buchanan – VRE

Cindy Bullock – VRE

Karen Finucan Clarkson - VRE

Rich Dalton – VRE

John Duque – VRE

Christine Hoeffner - VRE

Lezlie Lamb – VRE

Steve MacIsaac – VRE Chief Counsel

Dallas Richards – VRE

Bob Schneider - PRTC

Mark Schofield – VRE

Joe Swartz – VRE

Ronnetta Zack-Williams – NVTC

Chair Franklin called the meeting to order at 9:05 a.m.; the roll call followed.

[Mr. McLaughlin arrived at 9:07 a.m.]

Chair Franklin informed the Members present that Supervisor Gary requested to participate remotely due to illness. Ms. Bohmke moved, with a second by Ms. Bailey, to approve remote participation for Member Gary. The vote in favor was cast by Members Alcorn, Bagley, Bailey, Bohmke, Franklin, Hayes, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Safety Moment – 3

CEO, Rich Dalton briefed attendees on safety procedures and assigned specific tasks to qualified staff members in case of an emergency.

Approval of the Agenda - 4

Mr. Kelly moved, with a second by Ms. Bailey, to approve the agenda as presented. There was no discussion on the motion. The vote in favor was cast by Members Alcorn, Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Approval of the Minutes of the November 18, 2022 VRE Operations Board Meeting – 5

Ms. Bailey moved, with a second by Mr. Kelly, to approve the Minutes from November 18, 2022. The vote in favor was cast by Members Alcorn, Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Chair's Comments – 6

Chair Franklin welcomed attendees to the December meeting and asked that side conversations be kept to a minimum. The Chair announced Ms. Garvey received the Elizabeth and David Schull Metropolitan Public Service award from the Council of Governments.

[Ms. Garvey arrived at 9:11 a.m.]

Chief Executive Officer's Report – 7

Mr. Dalton briefed the Operations Board on the following items of interest:

- Safety
- Performance
- Ridership
- Santa Trains Event Report
- Toys for Tots collection

Public Comment Time – 8

The Chair opened the floor for public comments. There were no speakers and no written comments had been submitted.

Action Items – 9

Referral of the Amended FY 2023 and the Recommended FY 2024 VRE Operating and Capital Budgets to the Commissions and Jurisdictions – 9A

Following a robust discussion focusing on the proposed total jurisdictional subsidy, Ms. Bohmke moved, with a second by Ms. Hayes, to refer the amended FY 2023 and the recommended FY 2024 VRE operating and capital budgets to the Commissions and jurisdictions with a total jurisdictional subsidy of \$13.5 Million.

Mr. Walkinshaw stated that while ridership has been reduced, service levels and the maintenance needs of rolling stock and facilities has not; and moved to amend the motion to split the difference between the lower proposed option of \$13.5 Million and the full subsidy of \$18 Million, for a total jurisdictional subsidy of \$16 Million. Ms. Bohmke and Ms. Hayes accepted the amendment to the motion. The vote in favor was cast by Members Alcorn, Bagley, Bailey, Bohmke, Franklin, Garvey, Gary, Hayes, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

[Mr. Alcorn transitioned to remote participation for the remainder of the budget item.]

[Mr. Alcorn and Ms. Garvey left the meeting at 10:56 a.m.]

Approval of the 2023 VRE Operations Board Officers – 9B

Mr. Kelly moved, with a second by Ms. Bailey, to approve the 2023 VRE Operations Board officers. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Authorization to Provide a Letter of Support for Amtrak's CRISI Grant Application for Crystal City VRE Station Improvements – 9C

Authorization to Provide a Letter of Support for Prince William County's USDOT Reconnecting Communities Grant Application for the North Woodbridge Pedestrian Bridge – 9D

Mr. Kelly moved action items 9C and 9D, with a second by Ms. Bailey, to authorize the CEO to provide letters of support for Amtrak's CRISI grant application for Crystal City VRE Station improvements and Prince William County's USDOT Reconnecting Communities grant application for the North Woodbridge Pedestrian Bridge. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Recommend Authorization to Submit a VRE Application to the I-395/95 Commuter Choice FY 2024-2025 Program – 9E

Ms. Bailey moved, with a second by Ms. Bagley, to recommend the Commissions authorize the CEO submit an application to the I-395/95 Commuter Choice FY 2024-2025 program. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Information Items – 10

Spending Authority Report – 10A

In November, the following purchases greater than \$50,000 but less than \$100,000 were made:

- On November 1, 2022, VRE issued a Sole Source Blanket Purchase Order in an amount not to exceed \$64,000 to RailPros Field Services, Inc. to provide FRA-mandated Roadway Worker Protection training on an as-needed basis to VRE staff and contractors working on or near active railroad tracks.
- On November 9, 2022, VRE issued a Blanket Purchase Order in an amount not to exceed \$134,500 to Powersolv, Inc., utilizing an existing cooperative staff augmentation contract, to obtain support from a systems architect on an as-needed basis for the administration and maintenance of VRE's SharePoint platform.
- On November 17, 2022, VRE issued a Task Order in the amount of \$194,235 to STV Incorporated under the Mechanical Engineering Consulting Services contract to provide Life Cycle Maintenance (LCM) Team Support. This Task Order includes the development of specifications for LCM projects, oversight of the implementation of such projects, review of failure analysis reports provided by suppliers, and research to identify alternate suppliers of goods and services in support of LCM projects.

Members Time – 11

Mr. Walkinshaw thanked everyone for their support and thanked Chair Franklin for her leadership during the year.

Ms. Bagley recalled her first experience as Mrs. Claus on the Santa Trains and thanked staff for an excellent event.

Ms. Bohmke thanked staff for a great job on Santa Trains.

Ms. Bailey thanked the Chair for allowing the robust budget discussion.

Ms. Mensing thanked the Members for welcoming her to the Board and stated she is looking forward to next year.


Mr. Smith thanked staff for the Santa Trains and wished all happy holidays.

Mr. McLaughlin thanked Chair Franklin for her efforts over the past year.

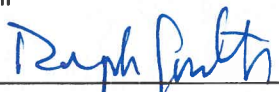
Ms. Lawson thanked Mr. Dalton and the VRE staff for their efforts.

Without objection, Chair Franklin adjourned the meeting.

Approved this 20th day of January 2023



James Walkinshaw
Chair



Ralph Smith
Secretary

CERTIFICATION

This certification hereby acknowledges the minutes for the December 16, 2022 Virginia Railway Express Operations Board Meeting have been recorded to the best of my ability.

A handwritten signature in black ink, appearing to read "Leslie M. Lamb". The signature is fluid and cursive, with the first name "Leslie" being more prominent.

Leslie M. Lamb