



MINUTES

VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD MEETING

June 16, 2023

14700 Potomac Mills Road, Woodbridge, VA 22192

Members Present

*Walter Alcorn (NVTC)
*Sarah Bagley (NVTC)
*Meg Bohmke (PRTC)
*Margaret Franklin (PRTC) **
*Monica Gary (PRTC)
*Takis Karantonis (NVTC)
*Matt Kelly (PRTC)
*Jeanine Lawson (PRTC)
*Michael McLaughlin (VPRA) **
*Alanna Mensing (PRTC)
*Ralph Smith (PRTC)
*Daniel G. Storck (NVTC)
*James Walkinshaw (NVTC)

Members Absent

Andrea Bailey (PRTC)
Lori Hayes (PRTC)

Alternates Present

*Deborah Frazier (PRTC)

Alternates Absent

Canek Aguirre (NVTC)
Victor Angry (PRTC)
Pete Candland (PRTC)
Libby Garvey (NVTC)
Jason Graham (PRTC)
Jeffrey C. McKay (NVTC)
Darryl Moore (PRTC)
Pam Sebesky (PRTC)
Emily Stock (DRPT)
Ann Wheeler (PRTC)
Pamela Yeung (PRTC)

Jurisdiction

Fairfax County
City of Alexandria
Stafford County
Prince William County
Stafford County
Arlington County
City of Fredericksburg
Prince William County
Commonwealth of Virginia
City of Manassas Park
City of Manassas
Fairfax County
Fairfax County

Prince William County
Spotsylvania County

Spotsylvania County

City of Alexandria
Prince William County
Prince William County
Arlington County
City of Fredericksburg
Fairfax County
City of Manassas Park
City of Manassas
Commonwealth of Virginia
Prince William County
Stafford County

*Voting Member

**Arrived/departed following the commencement of the Operations Board Meeting. Notation of exact arrival/departure time is included in the body of the minutes.

‡ Participated remotely via Webex in accordance with the Electronic Participation Policy

Staff and General Public

Alexander Buchanan – VRE

Karen Finucan Clarkson- VRE

Rich Dalton – VRE

John Duque – VRE

Renee Henley – WBA Research

Chris Henry - VRE

Christine Hoeffner - VRE

Lezlie Lamb – VRE

Dalia Leven – Cambridge Systematics, Inc.

Steve MacIsaac – VRE Chief Counsel

Kate Mattice -VRE

Jason Mumford – STV, Inc.

Kristin Nutter - VRE

Dallas Richards - VRE

Nick Ruiz - VRE

Bob Schneider - PRTC

Mark Schofield – VRE

Rebecca Sprouse – STV, Inc.

Joe Swartz – VRE

Ty Vedhuisen – WBA Research

Chair Walkinshaw called the meeting to order at 9:00 a.m.; the roll call followed.

Safety Moment – 3

CEO, Rich Dalton briefed attendees on safety procedures and assigned specific tasks to qualified staff members in case of an emergency.

Approval of the Agenda - 4

Mr. Kelly moved, with a second by Ms. Bohmke, to approve the agenda as presented. There was no discussion on the motion. The vote in favor was cast by Members Alcorn, Bagley, Bohmke, Gary, Karantonis, Kelly, Lawson, Mensing, Smith, Storck, and Walkinshaw.

Approval of the Minutes of the May 19, 2023 VRE Operations Board Meeting – 5

Mr. Kelly moved, with a second by Ms. Gary, to approve the Minutes from May 19, 2023. The vote in favor was cast by Members, Bagley, Bohmke, Gary, Kelly, Lawson, Smith, and Walkinshaw. Members Alcorn, Frazier, Karantonis, Mensing, and Storck abstained. The total weight of the affirmative votes did not meet the 60% threshold, and therefore, the motion failed.

[Ms. Franklin arrived at 9:05 a.m.]

Chair's Comments – 6

Chair Walkinshaw welcomed everyone to the June VRE Operations Board meeting and introduced newly appointed member Takis Karantonis of Arlington County. Mr. Karantonis has a background in economics and urban and regional planning.

The Chair announced that it was Supervisor Alcorn's last VRE Operations Board meeting. Supervisor Alcorn joined the VRE Operations Board in January 2020. The Chair thanked Supervisor Alcorn for his service to VRE and presented him with a plaque commemorating his tenure.

Chair Walkinshaw expressed the hope that the Board can get through the business on the agenda quickly. There is a planning workshop for System Plan 2050 immediately following the conclusion of the regular meeting.

[Mr. McLaughlin arrived at 9:08 a.m.]

Chief Executive Officer's Report – 7

Mr. Dalton briefed the Operations Board on the following items of interest:

- Performance
- Ridership
- Meet the Management

Public Comment Time – 8

The Chair opened the floor for public comments. There were no speakers and no written comments had been submitted.

Consent Items – 9

Authorization to Issue an Invitation for Bids for Window Gaskets for VRE Railcars – 9A

Authorization to Issue a Request for Proposals for Facility Security Services – 9B

Mr. Kelly moved, with a second by Ms. Bohmke, to approve the consent agenda. The vote in favor was cast by Members Alcorn, Bagley, Bohmke, Cristol, Franklin, Gary, Karantonis, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Action Items – 10

Authorization to Execute a Sole Source Contract for the Automated Fare Collections System Preventative and Remedial Maintenance, Software Support, Hosting Services, and Point-to-Point Encryption Technology – 10A

Mr. Kelly moved, with a second by Ms. Bagley, to authorize the CEO to execute a sole source contract with Scheidt and Bachmann for a base year and three option years with the CEO exercising the option years at his discretion. The vote in favor was cast by Members Alcorn, Bagley, Bohmke, Franklin, Gary, Karantonis, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Recommend Approval and Authorize Submission of VRE Projects to NVTa for FY 2024-2029 Six-Year Program Funding Consideration – 10B

Ms. Franklin moved, with a second by Mr. Karantonis, to recommend the commission to approve and authorize the submission of VRE project to NVTa for the FY 2024-2029 Six-Year Program Funding consideration. The vote in favor was cast by Members Alcorn, Bagley, Bohmke, Franklin, Gary, Karantonis, Kelly, Lawson, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

Information Items – 10

Spending Authority Report – 10A

In May, the following purchases greater than \$50,000 but less than \$200,000 were made:

- On May 23, 2023, VRE issued a Task Order in the amount of \$143,800 to HDR Engineering, Inc. under the General Engineering Consulting Services contract for pedestrian bridge, parking garage, and station inspection services. The scope of work for this Task Order requires HDR to inspect the pedestrian bridges at the Franconia-Springfield, Woodbridge, Rippon and Brooke stations and the garage structures at the Woodbridge and Manassas stations. HDR shall also be responsible for inspecting other station elements throughout the system to include platforms,

canopies, stairs, ramps, roofs, railings, drainage elements, etc.

- On May 10, 2023, VRE issued a Task Order in the amount of \$157,659 to Fresh Air Duct Cleaning, LLC under the Custodial and Seasonal Services for VRE Facilities contract to paint the L'Enfant, Lorton, and Burke Centre stations.

Members Time – 11

Mr. Alcorn thanked members of the Board and complimented the organization.

Without objection Chair Walkinshaw adjourned the meeting at 9:20 a.m.

Approved this 21st day of July 2023



James Walkinshaw

Chair



Ralph Smith

Secretary

CERTIFICATION

This certification hereby acknowledges the minutes for the June 16, 2023 Virginia Railway Express Operations Board Meeting have been recorded to the best of my ability.



Lezlie M. Lamb