



MINUTES

VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD MEETING

September 15, 2023

14700 Potomac Mills Road, Woodbridge, VA 22192

Members Present

*Sarah Bagley (NVTC)
*Andrea Bailey (PRTC) **
*Meg Bohmke (PRTC) ‡
*Margaret Franklin (PRTC)
*Monica Gary (PRTC)
*Lori Hayes (PRTC)
*Takis Karantonis (NVTC)
*Matt Kelly (PRTC)
*Jeanine Lawson (PRTC) **
*Michael McLaughlin (VPRA)
*Alanna Mensing (PRTC)
*Daniel G. Storck (NVTC) **
*James Walkinshaw (NVTC)

Jurisdiction

City of Alexandria
Prince William County
Stafford County
Prince William County
Stafford County
Spotsylvania County
Arlington County
City of Fredericksburg
Prince William County
Commonwealth of Virginia
City of Manassas Park
Fairfax County
Fairfax County

Members Absent

Ralph Smith (PRTC)

City of Manassas

Alternates Present

Alternates Absent

Canek Aguirre (NVTC)
Victor Angry (PRTC)
Deborah Frazier (PRTC)
Libby Garvey (NVTC)
Jason Graham (PRTC)
Jeffrey C. McKay (NVTC)
Darryl Moore (PRTC)
Pam Sebesky (PRTC)
Emily Stock (DRPT)
Ann Wheeler (PRTC)
Pamela Yeung (PRTC)

City of Alexandria
Prince William County
Spotsylvania County
Arlington County
City of Fredericksburg
Fairfax County
City of Manassas Park
City of Manassas
Commonwealth of Virginia
Prince William County
Stafford County

*Voting Member

** Arrived/departed following the commencement of the Operations Board Meeting. Notation of exact arrival/departure time is included in the body of the minutes.

‡ Participated remotely via Webex in accordance with the Electronic Participation Policy

Staff and General Public

Sara Allred – Fairfax County
Alexander Buchanan – VRE
Karen Finucan Clarkson – VRE
Holly Cockrell - VRE

Rich Dalton – VRE
John Duque – VRE
John Kerins - Keolis
Lezlie Lamb – VRE
Steve MacIsaac – VRE Chief Counsel
Auke Mahar-Peirsma – Cardinal Infrastructure
Kenesha Maratta – VRE

Kate Mattice - NVTC
Will Montgomery – VRE
Kristin Nutter - VRE
Dallas Richards – VRE
Nick Ruiz – VRE
Mark Schnauffer - VPRA
Bob Schneider - PRTC
Mark Schofield – VRE
Alex Sugatan - VRE
Joe Swartz – VRE

Chair Walkinshaw called the meeting to order at 9:05 a.m.; the roll call followed.

Chair Walkinshaw informed the Members that Vice Chair Bohmke had requested to participate remotely from Hilton Head, SC due to being out of town on vacation. Ms. Gary moved, with a second by Mr. Kelly, to approve Vice Chair Bohmke's remote participation. The vote in favor was cast by Members Bagley, Franklin, Gary, Hayes, Karantonis, Kelly, McLaughlin, Mensing, Storck, and Walkinshaw.

Safety Moment – 3

CEO, Rich Dalton briefed attendees on safety procedures and assigned specific tasks to qualified staff members in case of an emergency.

Approval of the Agenda - 4

Mr. Karantonis moved, with a second by Ms. Gary, to approve the agenda as presented. There was no discussion on the motion. The vote in favor was cast by Members Bagley, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, McLaughlin, Mensing, Storck, and Walkinshaw.

Approval of the Minutes of the July 21, 2023 VRE Operations Board Meeting – 5

Ms. Bagley moved, with a second by Ms. Franklin, to approve the Minutes from July 21, 2023. The vote in favor was cast by Members Bagley, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, McLaughlin, Mensing, Storck, and Walkinshaw.

Chair's Comments – 6

Chair Walkinshaw welcomed everyone to the September VRE Operations Board meeting. The Chair announced there will be a closed session following the Spending Authority Report and reminded Members the Legislative Committee would hold its meeting following the regular meeting.

The Chair invited Board Members and members of the public to attend Clifton Day on Sunday, October 8th, from 10 a.m. to 5 p.m. VRE trains will operate between the Manassas and Rolling Road stations with stops at Manassas Park, Clifton, and Burke Centre. The ride to Clifton is free; but the return trip is \$5.

[Ms. Bailey and Ms. Lawson arrived at 9:12 a.m.]

Chief Executive Officer's Report – 7

Mr. Dalton briefed the Operations Board on the following items of interest:

- Rail Safety Week
- Performance
- Ridership
- New Staff

Public Comment Time – 8

The Chair opened the floor for public comments. There were no speakers and no written comments had been submitted.

Action Items – 9

Authorization to Issue a Request for Proposals for Construction Management Services for the Alexandria Station Improvements Project – 9A

Mr. Kelly moved, with a second by Ms. Bailey, to authorize the CEO to issue a Request for Proposals for construction management services for the Alexandria Station Improvements Project.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, Lawson, McLaughlin, Mensing, Storck, and Walkinshaw.

Authorization to Execute a Contract for Engineering and Environmental Services for VRE L’Enfant Track and Station Improvements – 9B

Ms. Bailey moved, with a second by Mr. Karantonis, to authorize the CEO to execute a contract with Vanasses Hangen Brustlin, Inc. for engineering and environmental services for VRE L’Enfant Track and Station Improvements. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, Lawson, McLaughlin, Mensing, Storck, and Walkinshaw.

Authorization to Execute a Sole Source Contract for Locomotive HVAC Replacements – 9C

Ms. Gary moved, with a second by Ms. Bailey, to authorize the CEO to execute a sole source contract with Wabtec Components, LLC, DBA Motive Equipment, Inc. for locomotive HVAC replacements. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, Lawson, McLaughlin, Mensing, Storck, and Walkinshaw.

Referral of Preliminary FY 2025 VRE Operating and Capital Budget to the Commissions and Authorization for Public Hearings on Proposed Fare Changes – 9D

Following a presentation by VRE Finance staff, Mr. Kelly moved, with a second by Ms. Gary, to refer the Preliminary FY 2025 VRE Operating and Capital Budget to the Commissions and to authorize the CEO to hold public hearings for proposed fare changes. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, Lawson, McLaughlin, Mensing, Storck, and Walkinshaw.

Information Items – 10

Spending Authority Report – 10A

September’s Spending Authority report outlined purchases greater than \$50,000 but less than \$200,000 made in July and August.

[Mr. Storck left the meeting at 10:54 a.m.]

Closed Session – 11

Pursuant to the Virginia Freedom of Information Act (Sections 2.2-3711.A(7) and (8) of the Code of Virginia), Ms. Bagley moved, with a second by, Ms. Bailey that the VRE Operations Board convene a closed meeting for the purpose of consultation with legal counsel and briefings by staff concerning probable litigation where discussion in public could adversely affect the negotiating and litigating posture of the Board, and for consultation with legal counsel concerning a specific legal matter requiring the provision of legal advice.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, Lawson, McLaughlin, Mensing, and Walkinshaw.

The closed session convened at 10:54 a.m.

The closed session concluded at 11:33 a.m. and Ms. Bagley moved, with a second by Ms. Bailey that the VRE Operations Board certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded closed session:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and,
2. Only such public business matters as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, Lawson, McLaughlin, Mensing, ~~Storck~~ and Walkinshaw.

Ms. Bailey moved, with a second by Ms. Gary, to authorize the CEO to execute a contract amendment with Archer Western Construction, LLC of Herndon, Virginia, for construction of Quantico Station Improvements in an amount up to \$1,432,478. This will increase the authorization for this contract from \$18,380,263 up to a total amount not to exceed \$19,812,741.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Hayes, Karantonis, Kelly, Lawson, McLaughlin, Mensing, and Walkinshaw.

Members Time – 11

Approved this 20th day of October 2023

James Walkinshaw
Chair

Ralph Smith
Secretary

CERTIFICATION

This certification hereby acknowledges the minutes for the September 15, 2023 Virginia Railway Express Operations Board Meeting have been recorded to the best of my ability.

A handwritten signature in black ink, appearing to read "Leslie M. Lamb". The signature is written in a cursive, flowing style.

Leslie M. Lamb