

VRE OPERATIONS BOARD MEETING

February 19, 2021



*The meeting will begin
momentarily*

Meeting materials are available at
vre.org/about/board/board-agenda-minutes/2021/February



Roll Call



Walter Alcorn
Fairfax County



Andrea Bailey
Prince William County



Preston Banks
Manassas Park



Elizabeth Bennett-Parker
Alexandria



Meg Bohmke
Stafford County



Katie Cristol
Arlington County



Margaret Franklin
Prince William County



Matt Kelly
Fredericksburg



Jeanine Lawson
Prince William County



Mike McLaughlin
Virginia DRPT



Cindy Shelton
Stafford County



Dan Storck
Fairfax County



James Walkinshaw
Fairfax County



Resolution Finding the Need to Conduct the February 19, 2021 Operations Board Meeting Electronically

The declared emergency makes it both impracticable and unsafe for the VRE Operations Board to assemble in a single location on February 19, 2021, to discuss and transact the business of the VRE Operations Board.

Meeting by electronic means is authorized because the nature of the declared emergency makes it both impracticable and unsafe for the Operations Board to assemble in a single location on February 19, 2021, to discuss and transact the business of the Operations Board listed on the on February 19, 2021, Operations Board meeting agenda.

Meeting by electronic means is authorized because the items on the on February 19, 2021, Operations Board meeting agenda are statutorily required or necessary to continue operations of the Operations Board and the discharge of the Operations Board's lawful purposes, duties and responsibilities.

Items on the on February 19, 2021, Operations Board meeting agenda are encompassed within the continuity of operations ordinances adopted by several member localities of the Virginia Railway Express Operations Board to assure the continued operation of the government during the disaster posed by the public health emergency resulting from COVID-19.



Elizabeth Bennett-Parker
Chair
City of Alexandria



Approval of Agenda

1. Roll Call
2. Finding Need to Conduct the February 19, 2021 VRE Operations Board Meeting Electronically
3. Approval of Agenda
4. Approval of Minutes from the January 15, 2021 VRE Operations Board Meeting
5. Chair's Comments
6. Chief Executive Officer's Report
7. VRE Riders' and Public Comment
8. Action Items
 - A. Authorization to Amend the GEC VII Task Order for Design Services for Alexandria Station Improvements
 - B. Authorization to Issue a General Planning Consulting Services Task Order for Relocation Advisory Services for Real Estate Acquisition Activities for the Broad Run Expansion Project
9. Spending Authority Report
10. Closed Session
11. Operations Board Members' Time



Approval of Minutes

January 15, 2021

WebEx Electronic Meeting with YouTube Live-Stream

Members Present

- Walter Alcorn (NVTC)
- Andrea Bailey (PRTC)
- Preston Banks (PRTC)
- Elizabeth Bennett-Parker (NVTC)
- Meg Bohmke (PRTC)
- Katie Cristol (NVTC)
- Margaret Franklin (PRTC)
- Matt Kelly (PRTC)
- Jeanine Lawson (PRTC)
- Jennifer Mitchell (DRPT)
- Gary Skinner (PRTC)
- Cindy Shelton (PRTC)
- Ralph Smith (PRTC)
- Dan Storck (NVTC)
- James Walkinshaw (NVTC)

Members Absent

- Jennifer Mitchell (DRPT)

Alternates Present

- Mike McLaughlin (DRPT)

Jurisdiction

- Fairfax County
- Prince William County
- City of Manassas Park
- City of Alexandria
- Stafford County
- Arlington County
- Prince William County
- City of Fredericksburg
- Prince William County
- Commonwealth of Virginia
- Spotsylvania County
- Stafford County
- City of Manassas
- Fairfax County
- Fairfax County

Commonwealth of Virginia

Commonwealth of Virginia



Elizabeth Bennett-Parker

VRE Operations Board Chair
City of Alexandria



Chair's Comments – State Legislative Update

Virginia's General Assembly has moved into a Special Session. While no bill directly relates to VRE, there are two that pertain to Operations Board meetings.

- Senator McPike's bill, SB1271, codifies the budget language we secured last year to allow public bodies to meet electronically during a declared state of emergency. This bill, which passed the Senate unanimously, passed the House General Laws committee yesterday. It will come to the House floor for final passage early next week.
- Delegate Levine's bill, HB1931, would grant greater flexibility for members of public bodies to participate in meetings electronically. Having passed the House and Senate, it now awaits the Governor's signature.

Last week the House Appropriations and Senate Finance committees released their respective budgets. While this is not a notable budget year for transit or transportation, the Senate budget does include \$22.4 million in federal Coronavirus Relief funding for DRPT to use for the state's annual commitment to WMATA.



Elizabeth Bennett-Parker

VRE Operations Board Chair
City of Alexandria



Chair's Comments – Committee Appointments

Audit



Katie Cristol*



Elizabeth Bennett-Parker



Preston Banks

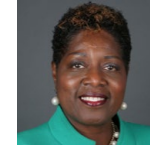


James Walkinshaw



Jeanine Lawson

CEO Evaluation



Andrea Bailey*



Preston Banks



Elizabeth Bennett-Parker



Katie Cristol



Jeanine Lawson



Dan Storck

Finance



Meg Bohmke*



Katie Cristol



Preston Banks



Dan Storck



Matt Kelly

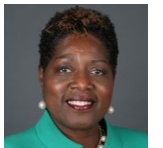
Legislative



Margaret Franklin*



Walter Alcorn



Andrea Bailey



Cindy Shelton



Ralph Smith



James Walkinshaw



CEO Report

- Safety/COVID-19 Update
- Ridership
- Performance
- Project Spotlight
- Welcome Back



Rich Dalton

VRE CEO

CEO Report – Safety / COVID 19 Update



FEDERAL MASK ORDERS

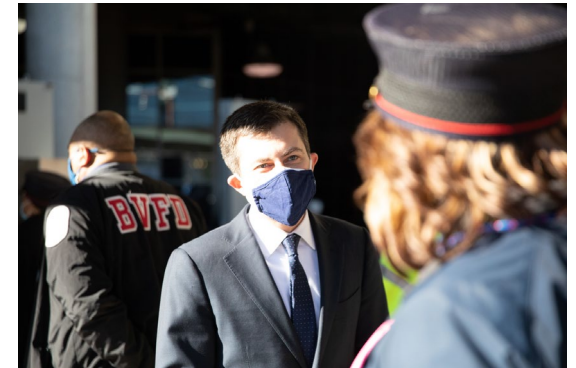
“...must be followed by all passengers on public conveyances...”

LEARN MORE.



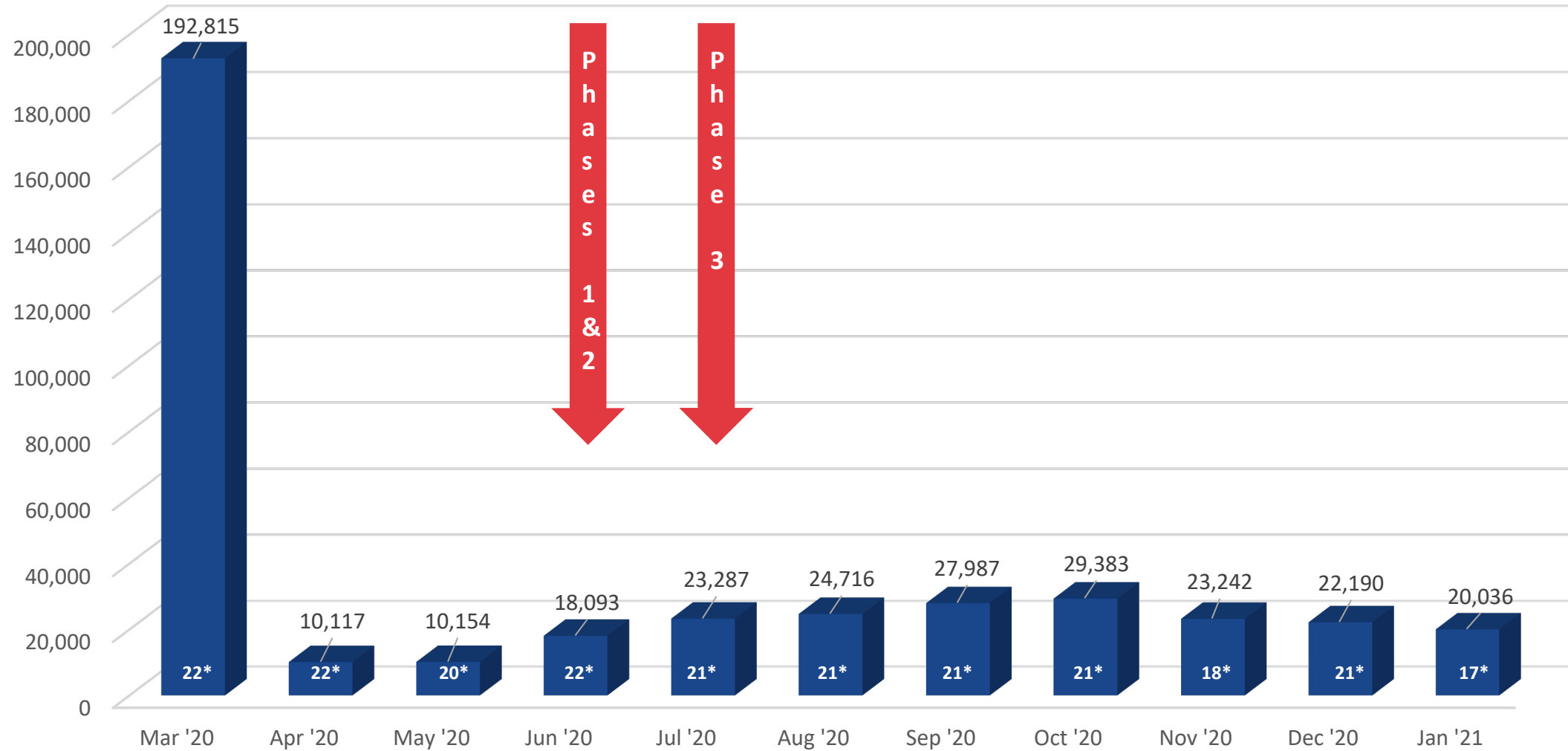


CEO Report – Safety / COVID 19 Update





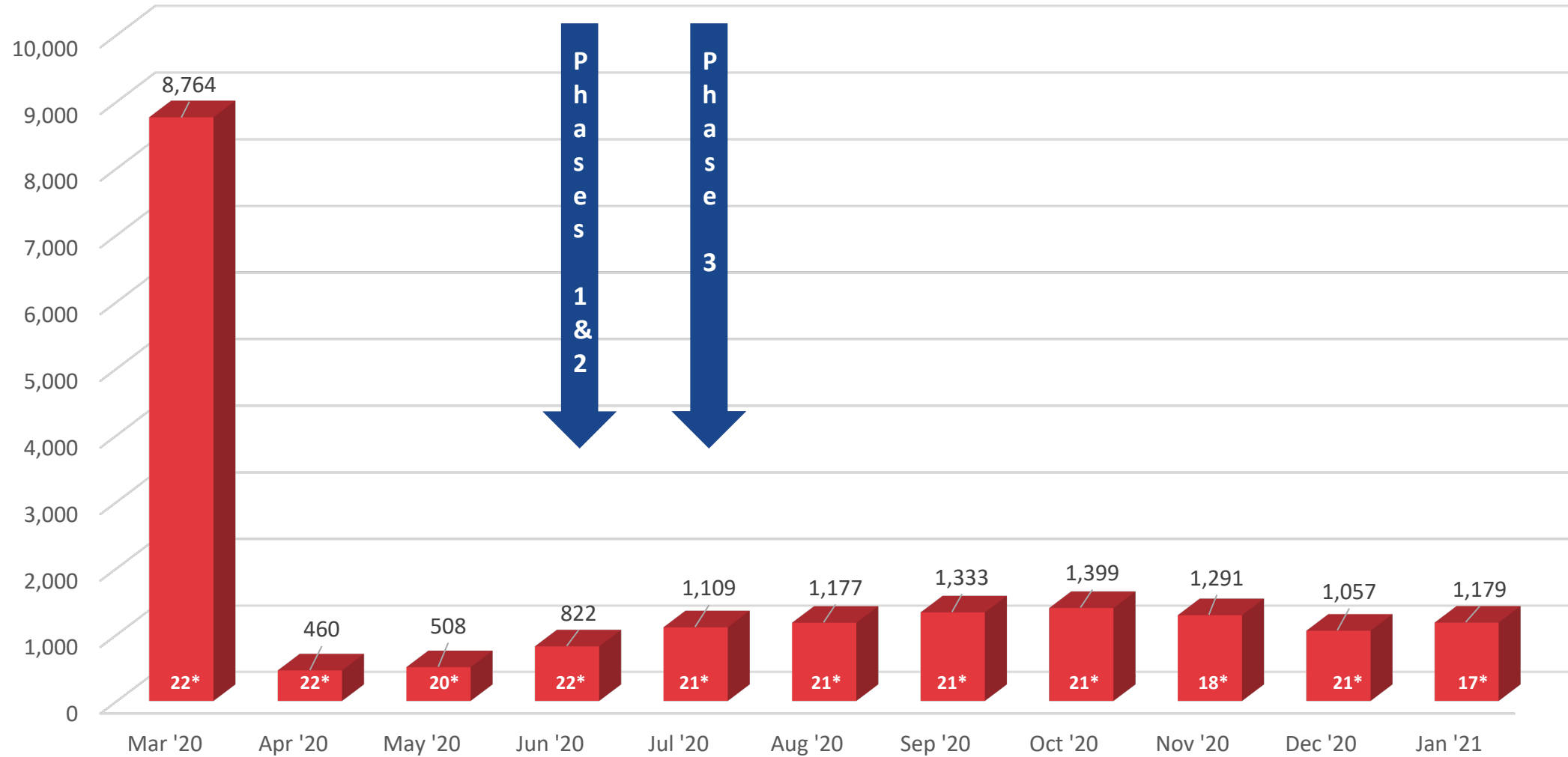
CEO Report – Monthly Ridership



*service days per month



CEO Report – Monthly Average Daily Ridership

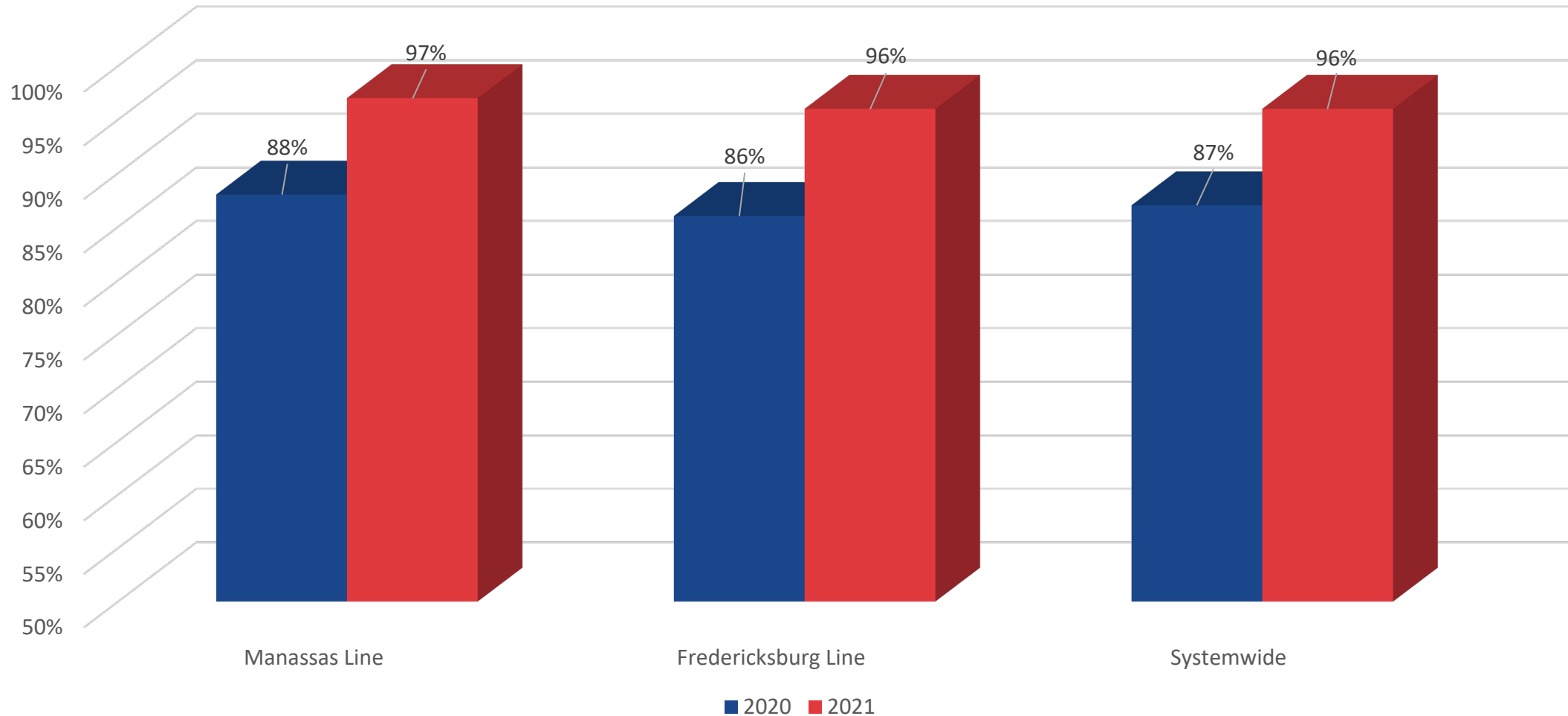


*service days per month



CEO Report – On-time Performance

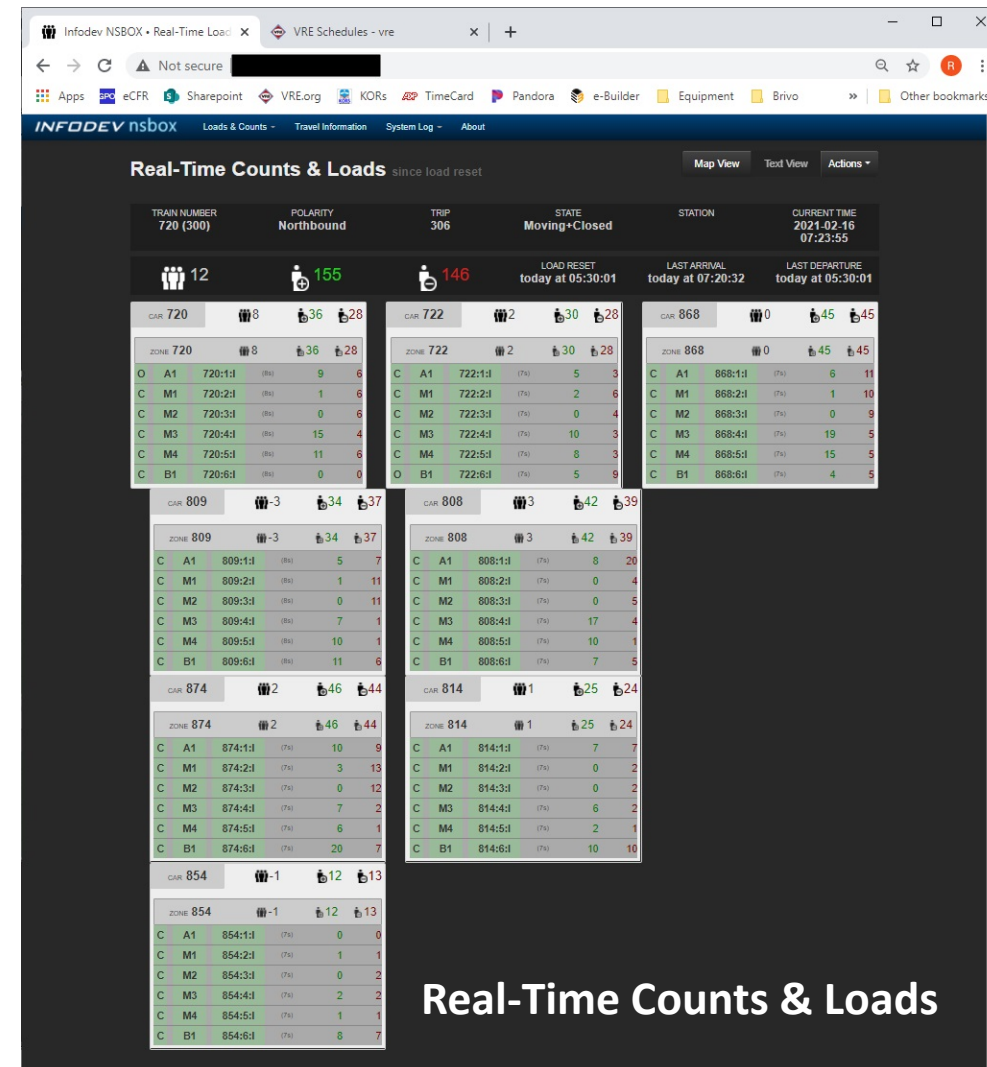
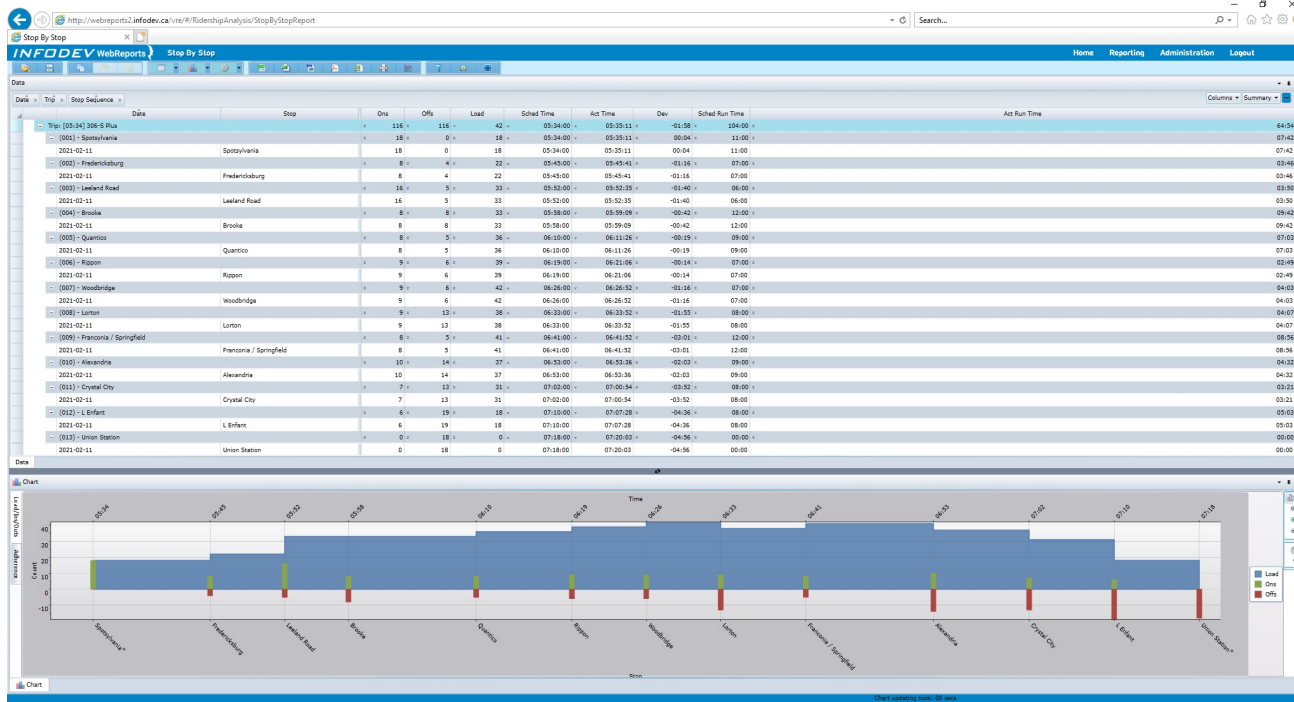
January Comparisons





CEO Report – Project Spotlight Automatic Passenger Counters

Reporting Software



Real-Time Counts & Loads



CEO Report – Project Spotlight Automatic Passenger Counters

Side Door Sensors



End Door Sensor





CEO Report – Project Spotlight

Automatic Passenger Counters



CEO Report – Welcome Back





Virginia Railway Express Riders' and Public Comment



Elizabeth Bennett-Parker

VRE Operations Board Chair
City of Alexandria



Authorization to Amend the GEC VII Task Order for Design Services for Alexandria Station Improvements

Recommendation:

The VRE Operations Board is asked to authorize the CEO to amend the current task order for Design Services for Alexandria Station Improvements executed with HDR Engineering, Inc. under the General Engineering Consulting Services (GEC VII) contract in the amount of \$78,445, plus a 10 percent contingency of \$7,845, for a total of \$86,290. This will increase the total authorization for this task order from \$1,222,256, to a total amount not to exceed \$1,308,546.

Summary:

Final design efforts have identified several station elements requiring additional effort and stakeholder coordination. A variety of factors have resulted in additional costs. VRE asked HDR to submit a proposal to accomplish the additional required work, and this action will authorize the CEO to amend the task order to address the increased costs.



Elizabeth Bennett-Parker
Chair
City of Alexandria



Rich Dalton
VRE CEO



Authorization to Issue a General Planning Consulting Services Task Order for Relocation Advisory Services for Real Estate Acquisition Activities for the Broad Run Expansion Project

Recommendation:

The VRE Operations Board is asked to authorize the CEO to issue a General Planning Consulting (GPC) Services task order to Vanasse Hangen Brustlin, Inc. for relocation advisory services related to real estate acquisition activities for the Broad Run Expansion project in the amount of \$276,865, plus a 10 percent contingency of \$27,687, for a total not to exceed \$304,552.

Summary:

VRE must purchase additional property to construct the improvements proposed for the Broad Run Expansion project. Federal and state law requires VRE to provide relocation advisory services to current residential and business occupants that will be displaced by the property purchase. The services of a consultant with knowledge and experience in relocation requirements is being sought through this task order.



Elizabeth Bennett-Parker
Chair
City of Alexandria



Rich Dalton
VRE CEO



Spending Authority Report

On September 18, 2020, the VRE Operations Board approved an increase in the Chief Executive Officer's delegated spending authority from \$100,000 to \$200,000. It was resolved as part of that increased delegation that any purchase or contract award in the range of \$50,000 to \$200,000 would be communicated to the board as an information item.

- On January 14, 2021, VRE amended an existing purchase order with International Display Systems for software integration services for the Variable Message System Proof-of-Concept project, increasing the commitment by \$15,272 to an amount not to exceed \$97,630, to address changes to the software design for the project.



Rich Dalton
VRE CEO

VRE OPERATIONS BOARD CLOSED SESSION

February 19, 2021



*The livestream will
recommence following
this portion of the meeting*



Board Member Comment



Walter Alcorn
Fairfax County



Andrea Bailey
Prince William County



Preston Banks
Manassas Park



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VRE OPERATIONS BOARD MEETING

February 19, 2021



The meeting is adjourned

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