

VRE OPERATIONS BOARD MEETING

APRIL 19, 2024

*The meeting will
begin at 9 a.m.*

Meeting materials are available at
vre.org/about/board/board-agenda-minutes/2024/April



PLEDGE OF ALLEGIANCE



ROLL CALL



Sarah Bagley
Alexandria



Andrea Bailey
Prince William County



Meg Bohmke
Stafford County



Margaret Franklin
Prince William County



Monica Gary
Stafford County



Tom Gordy
Prince William County



Lori Hayes
Spotsylvania County



Jannan Holmes
Fredericksburg



Takis Karantonis
Arlington County



Mike McLaughlin
Commonwealth of Virginia



Alanna Mensing
Manassas Park



Ralph Smith
Manassas



Dan Storck
Fairfax County



James Walkinshaw
Fairfax County

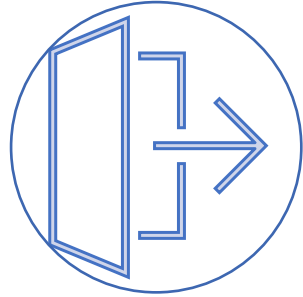


SAFETY MOMENT



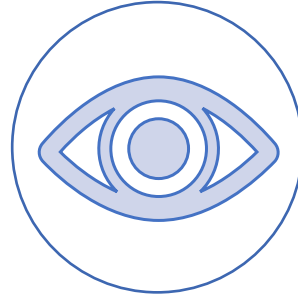
Emergency Preparedness

- Location: *14700 Potomac Mills Road, Woodbridge, Virginia*
- 911 caller and back up
- AED/CPR and back up
- First aid equipment
- Fire extinguisher



Evacuation

- Communicate need to evacuate
- Facility evacuation plan and route
- Meet-up location
- Headcount



Situational Awareness

- Identify and mitigate hazards
- Be aware of surroundings
- Follow rules and policies



Health & Wellness

- Stand and stretch
- Isolate if sick
- Proper hygiene



Security & Cybersecurity

- See something, say something!
- Active shooter: flee, hide, fight
- Display ID and check IDs
- Avoid hyperlinks and phishing attempts

APPROVAL OF AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Safety Moment
4. Approval of the Agenda
5. Approval of Minutes from the March 15, 2024 VRE Operations Board Meetings
6. Chair's Comments
7. Chief Executive Officer's Report
8. VRE Riders' and Public Comment
9. Consent Items
 - A. Authorization to Issue a Request for Proposals for Locomotive Exterior Painting Services
 - B. Authorization to Issue a Request for Proposals for Construction Management Services for the Crystal City Station Improvements Project
 - C. Authorization to Issue a Request for Proposals for Construction Management Services for the Franconia-Springfield Station Improvements Project
10. Closed Session
11. Action Items
 - A. Authorization to Issue a GEC VIII Task Order for Engineering Design Services for VRE's Fredericksburg Parking Lot Improvements
 - B. Authorization to Issue a GEC VIII Task Order for Design Services for Repairs to the Franconia-Springfield Station
 - C. Authorization to Issue a Maintenance Services for VRE Facilities Task Order for Quantico Station Parking Lot Milling and Resurfacing
12. Information Item
 - A. Spending Authority Report
 - B. Update on VRE Mobile and VRE.org
13. Operations Board Members' Time



APPROVAL OF MINUTES

March 15, 2024

Virtual Meeting with YouTube Livestream

Members Present

- Sarah Bagley (NVTC)
- Andrea Bailey (PRTC)
- Meg Bohmke (PRTC)
- Margaret Franklin (PRTC)
- Monica Gary (PRTC)
- Tom Gordy (PRTC)
- Lori Hayes (PRTC)
- Jannan Holmes (PRTC)
- Takis Karantonis (NVTC) *
- Michael McLaughlin (VPRA)
- Alanna Mensing (PRTC)
- Ralph Smith (PRTC)
- Dan Storck (NVTC)
- James Walkinshaw (NVTC)

Members Absent

- Ralph Smith (PRTC)

Jurisdiction

- City of Alexandria
- Prince William County
- Stafford County
- Prince William County
- Stafford County
- Prince William County
- Spotsylvania County
- City of Fredericksburg
- Arlington County
- Commonwealth of Virginia
- City of Manassas Park
- City of Manassas
- Fairfax County
- Fairfax County

Jurisdiction

- City of Manassas



Sarah Bagley

VRE Operations Board Vice Chair
From City of Alexandria

**Participated remotely via Webex in accordance with VRE's Electronic Participation Policy*



CHAIR'S COMMENTS

- Welcome to the April Operations Board meeting.
- Fredericksburg station ribbon cutting set for May 21 at 10 a.m.
- Upcoming Meet the Management events



Sarah Bagley

VRE Operations Board Vice Chair
From City of Alexandria



CHAIR'S COMMENTS

Upcoming Meet the Management Events– April/May 2024

April 24 **L'Enfant**

May 1 **Alexandria**

May 15 **Crystal City**

May 22 **Franconia-Springfield**



CEO REPORT

- **Safety**
- **Performance**
- **Ridership**
- **Events**

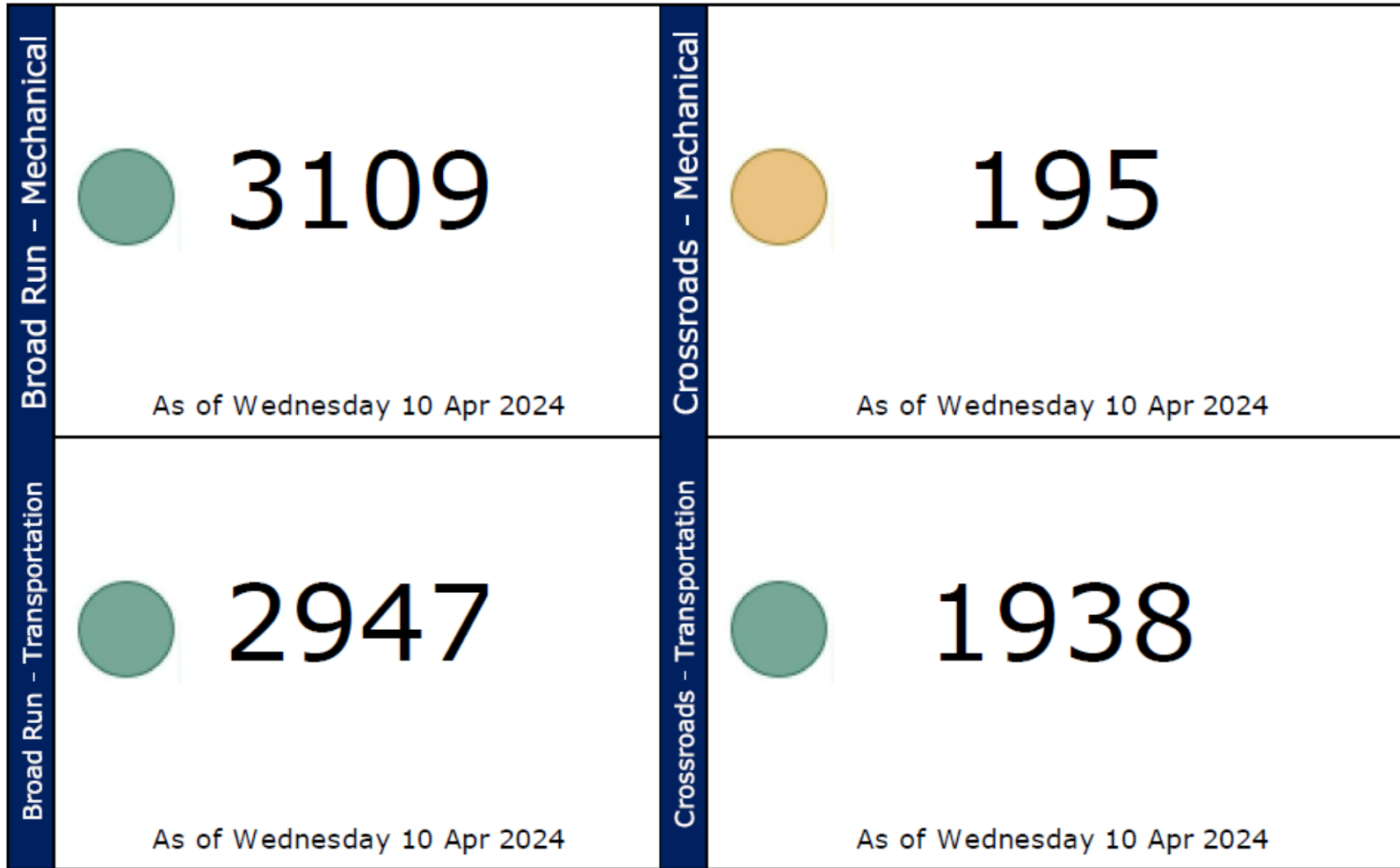


Rich Dalton
VRE CEO



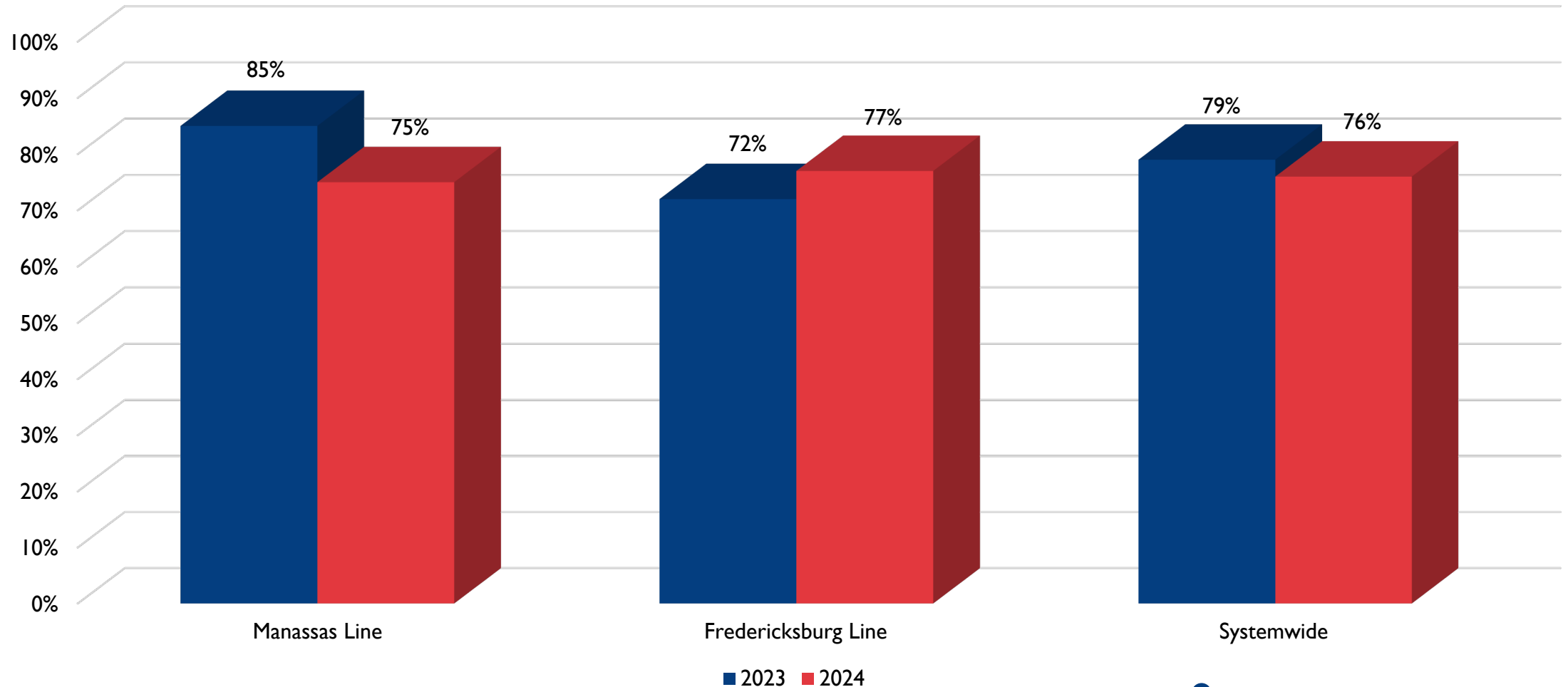
CEO REPORT – SAFETY

Days Worked Without Controllable Injury

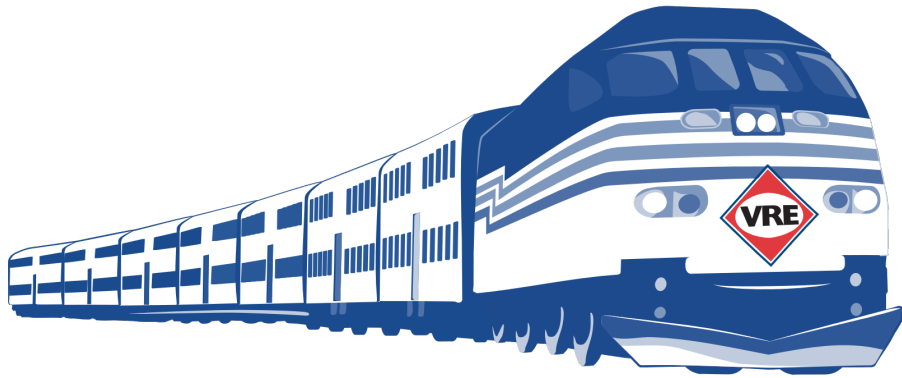


CEO REPORT – ON-TIME PERFORMANCE

March Comparisons



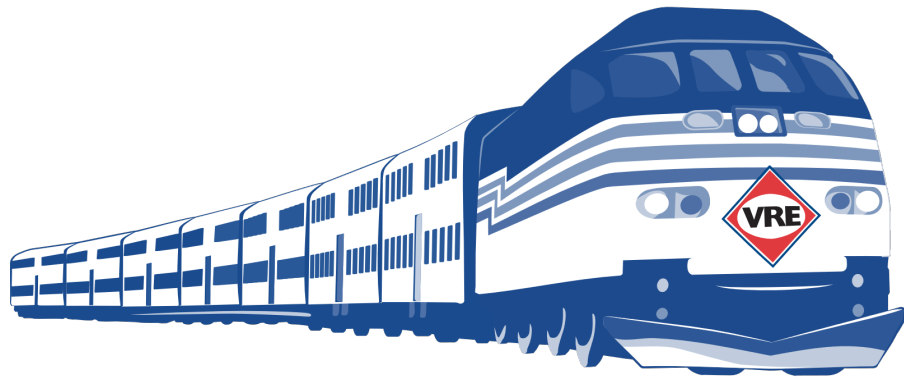
CEO REPORT – ON-TIME PERFORMANCE



	JAN 2024	FEB 2024	MAR 2024
	21 Days	20 Days	21 Days
<i>LATE TRAINS</i>			
Manassas	50	55	82
Fredericksburg	44	52	78
Systemwide	94	107	160
<i>AVERAGE MINUTES DELAYED</i>			
	17	20	16
<i># TRAINS 30+ MINUTES LATE</i>			
	10	19	10
<i>OTP</i>			
Manassas	85%	83%	75%
Fredericksburg	87%	84%	77%
Systemwide	83%	83%	76%



CEO REPORT – ON-TIME PERFORMANCE



JAN	FEB	MAR	TOTAL #	TOTAL %
21 Days	20 Days	21 Days	62 Days	

CAUSE		# OF TRAINS DELAYED				
Congestion		44	55	96	195	54.0%
Switch/Signal Issue		21	20	16	57	15.8%
Police Activity		7*	9**	12***	28	7.7%
Positive Train Control	Primary	-	4	10	14	6.0%
	Cascading	-	3	5	8	
Maintenance of Way		11	-	3	14	3.9%
Mechanical	Primary	3	2	1	6	3.3%
	Cascading	2	2	2	6	
Dispatcher		2	2	7	11	3.0%
Speed Restrictions		-	3	5	8	2.2%
Weather		3	-	-	3	0.8%
Debris/Car on Tracks		-	2	-	2	0.6%
Crew		-	1	1	2	0.6%
Testing		-	-	2	2	0.6%
Trespasser		-	2	-	2	0.6%
CSX Bulletin Issue		-	1	-	1	0.3%
Downed Tree		-	1	-	1	0.3%
Passenger Issue		1	-	-	1	0.3%
Total Delays		94	107	160	361	100.0%

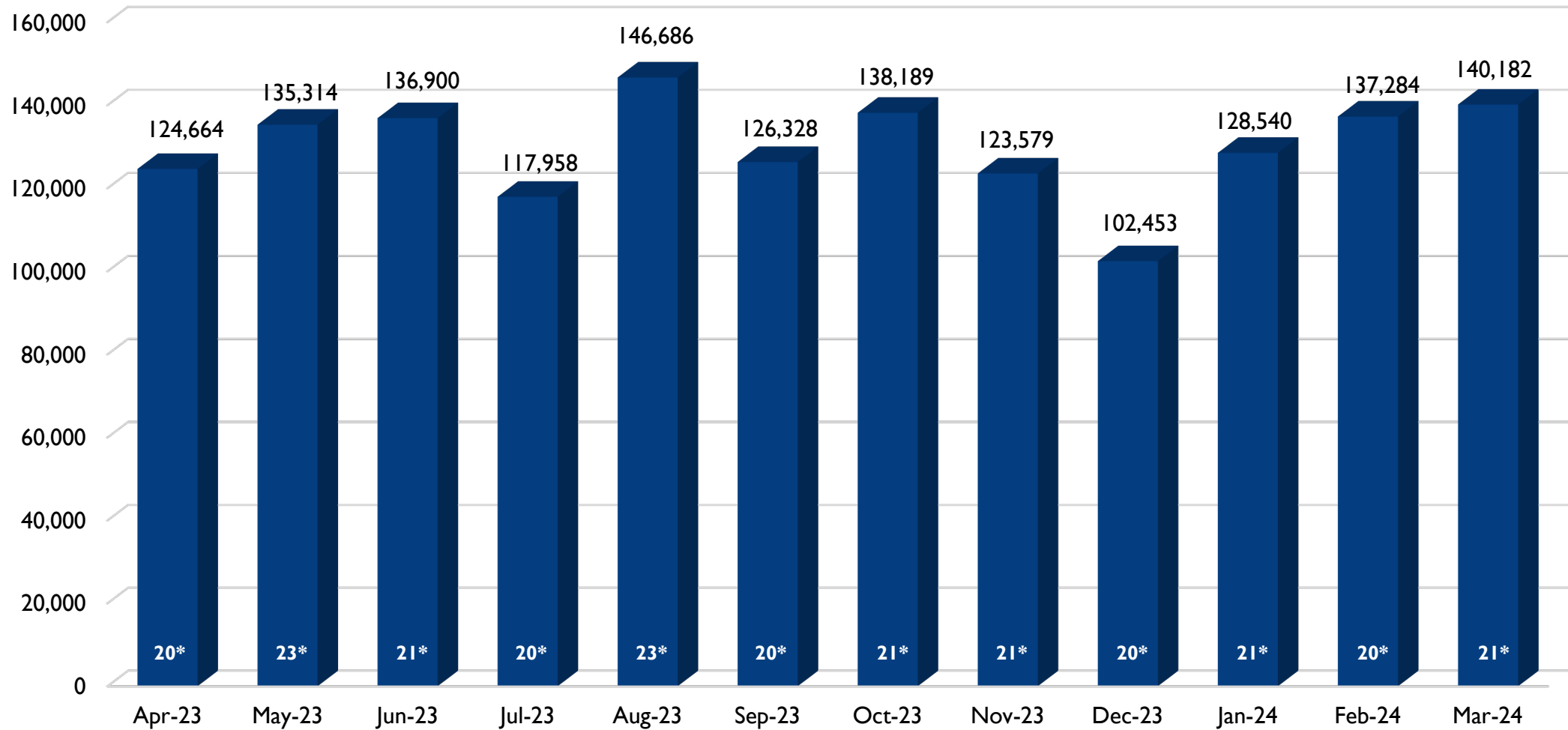
*4 trains, 01/05, Amtrak vehicle strike; 3 trains, 01/19, first responders address potential tie fires from switch heaters.

**1 train, 02/16, passenger medical emergency; 8 trains, 02/26, first responders contain leaf fire.

***5 trains, 03/08, smoke reported in tunnel; 1 train, 03/08, unruly passenger; 1 train, 03/13, unruly passenger; 5 trains, 03/20, brush fire at Quantico

CEO REPORT – MONTHLY RIDERSHIP

Exclusive of Boardings at Alexandria and Crystal City

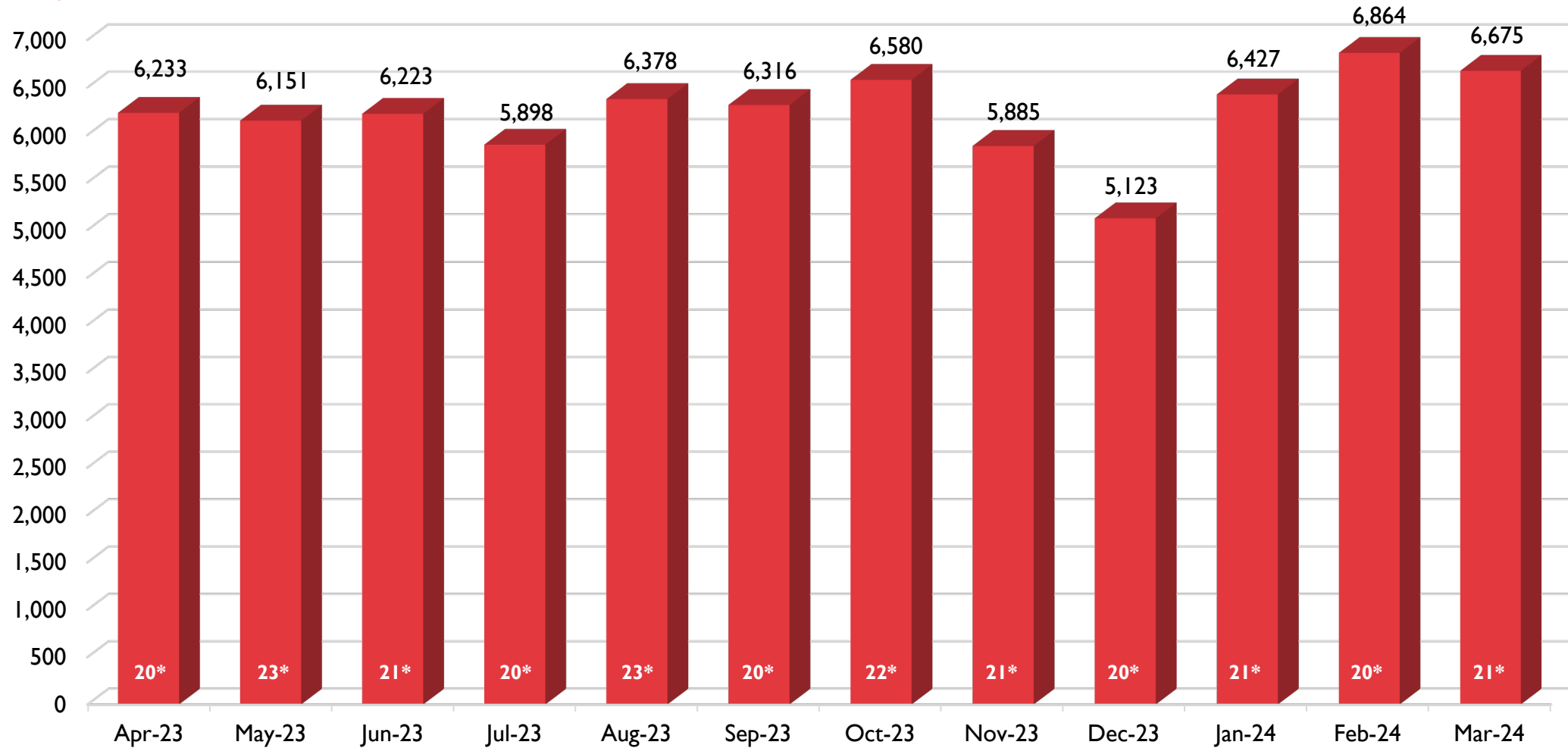


*service days per month



CEO REPORT – AVERAGE DAILY RIDERSHIP

Exclusive of Boardings at Alexandria and Crystal City



*service days per month



CEO REPORT – MEET THE MANAGEMENT

Union Station – April 17, 2024



CEO REPORT – MARCH MADNESS



CEO REPORT – COMMENTS



VRE RIDERS' & PUBLIC COMMENT



Sarah Bagley
VRE Operations Board Vice Chair
From City of Alexandria



CONSENT ITEMS

- A. Authorization to issue a request for proposals for locomotive exterior painting services
- B. Authorization to issue a request for proposals for construction management services for the Crystal City Station Improvements Project
- C. Authorization to issue a request for proposals for construction management services for the Franconia-Springfield Station Improvements Project



Sarah Bagley

VRE Operations Board Vice Chair &
City of Alexandria Council Member



Rich Dalton

VRE CEO



OPERATIONS BOARD CLOSED SESSION

Pursuant to the Virginia Freedom of Information Act (Sections 2.2-3711.A(7) and (8) of the Code of Virginia), I move that the VRE Operations Board convene a closed meeting for the purpose of consultation with legal counsel and briefings by staff concerning probable litigation where discussion in public could adversely affect the negotiating and litigating posture of the Commissions, and for consultation with legal counsel concerning a specific legal matter requiring the provision of legal advice.



Sarah Bagley
Vice Chair &
Alexandria City Council
Member



OPERATIONS BOARD CLOSED SESSION

**The livestream will recommence
following this portion of the meeting**



OPERATIONS BOARD CLOSED SESSION

The VRE Operations Board certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded closed session:

- 1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and,**
- 2. Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.**



Sarah Bagley
Vice Chair &
Alexandria City Council
Member



AUTHORIZATION TO ISSUE A GEC VIII TASK ORDER FOR ENGINEERING DESIGN SERVICES FOR VRE'S FREDERICKSBURG PARKING LOT IMPROVEMENTS

Recommendation:

The VRE Operations Board is asked to authorize the CEO to issue a general engineering consulting services (GEC VIII) task order to HDR Engineering, Inc. for engineering design services for VRE's Fredericksburg station parking lot improvements in the amount of \$294,300, plus a 10 percent contingency of \$29,430, for a total not to exceed \$323,730.

Summary:

VRE's lease for 127 parking spaces (lot H) with New City Fellowship of Fredericksburg expired on December 31, 2023. To compensate for lost parking spaces, VRE intends to pave the gravel overflow parking facility adjacent to existing lot G near the Fredericksburg station. The proposed lot will provide approximately 120 paved parking spaces. Funding is provided through Federal Transit Administration state of good repair funds (Section 5337).



Sarah Bagley

VRE Operations Board Vice Chair &
City of Alexandria Council Member

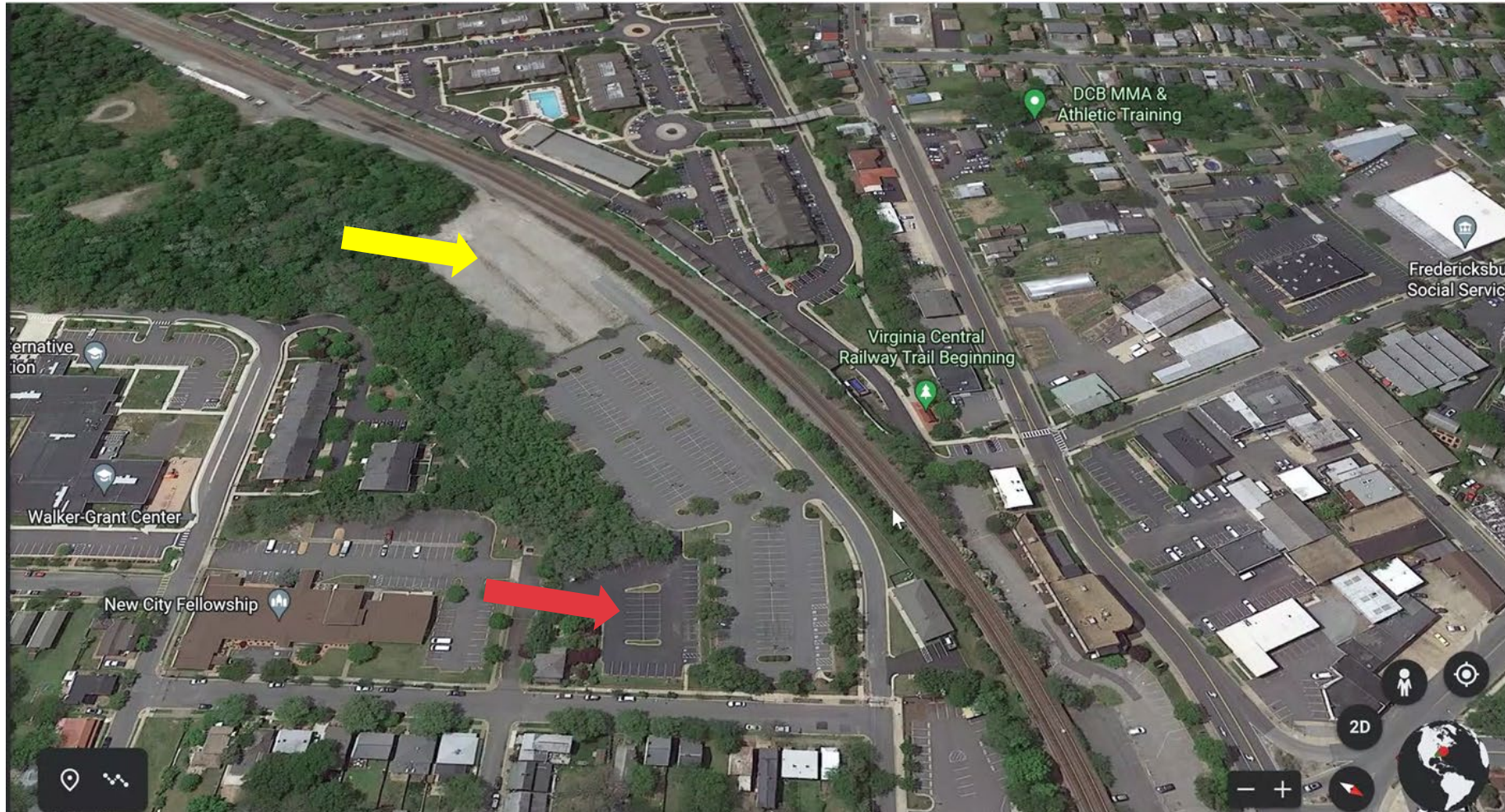


Rich Dalton

VRE CEO



AUTHORIZATION TO ISSUE A GEC VII TASK ORDER FOR ENGINEERING DESIGN SERVICES FOR VRE'S FREDERICKSBURG PARKING LOT IMPROVEMENTS



AUTHORIZATION TO ISSUE A GEC VII TASK ORDER FOR DESIGN SERVICES FOR REPAIRS TO THE FRANCONIA-SPRINGFIELD STATION

Recommendation:

The VRE Operations Board is asked to authorize the CEO to issue a general engineering consulting services (GEC VIII) task order to HDR Engineering, Inc. for design services for repairs to the Franconia-Springfield station in the amount of \$479,000, plus a 10 percent contingency of \$47,900, for a total not to exceed \$526,900.

Summary:

A recent systemwide station inspection effort identified areas in need of repair at the Franconia-Springfield station. The scope of services for this GEC VIII task order covers the development of design details, technical specifications, and construction documents for these repairs. These repairs will address spalling and cracking slab edges, ramps, and piers; removing and replacing sealants at expansion joints; and cleaning and replacing drains to mitigate ponding water.



Sarah Bagley

VRE Operations Board Vice Chair &
City of Alexandria Council Member



Rich Dalton

VRE CEO



AUTHORIZATION TO ISSUE A MAINTENANCE SERVICES FOR VRE FACILITIES TASK ORDER FOR QUANTICO STATION PARKING LOT MILLING AND RESURFACING

Recommendation:

The VRE Operations Board is asked to authorize the CEO to issue a task order under the maintenance services for VRE facilities contract to U.S. Facilities, Inc. for Quantico station parking lot milling and resurfacing in the amount of \$287,253, plus a 10 percent contingency of \$28,725, for a total not to exceed \$315,978.

Summary:

The Quantico station parking lot requires rehabilitation due to the presence of cracks, potholes, and previous repair patching.

The scope of work for this task order includes milling of the existing asphalt pavement in the Quantico station parking lot, resurfacing with new asphalt pavement, restriping of the pavement markings, replacing concrete wheel stops, and repainting protective bollards.

Funding is provided through Federal Transit Administration state of good repair funds (Section 5337) with associated state and local matching funds.



Sarah Bagley

VRE Operations Board Vice Chair &
City of Alexandria Council Member



Rich Dalton

VRE CEO



SPENDING AUTHORITY REPORT

On September 18, 2020, the VRE Operations Board approved increasing the CEO's delegated spending authority from \$100,000 to \$200,000. It was resolved as part of that increased delegation that any purchase or contract award in the range of \$50,000 to \$200,000 would be communicated to the board as an information item.

- On March 12, 2024, VRE executed a sole source contract with ISC Applied Systems in the amount of \$72,600 for the purchase of 121 new public address intercom communications handsets for VRE's fleet of passenger railcars.



Rich Dalton
VRE CEO

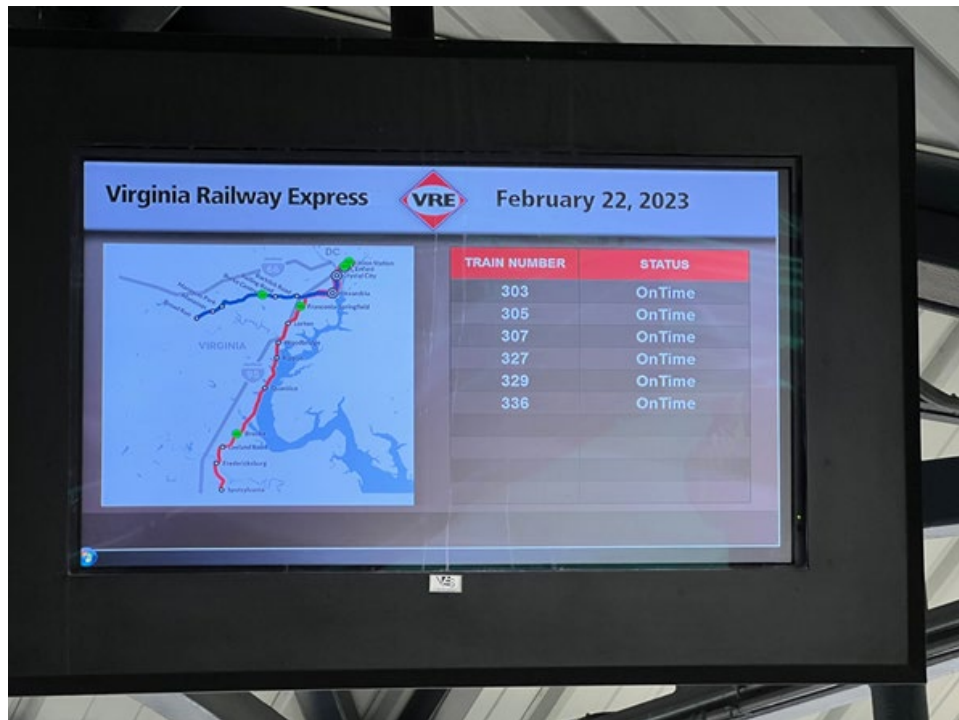


PASSENGER INFORMATION MESSAGING SYSTEM

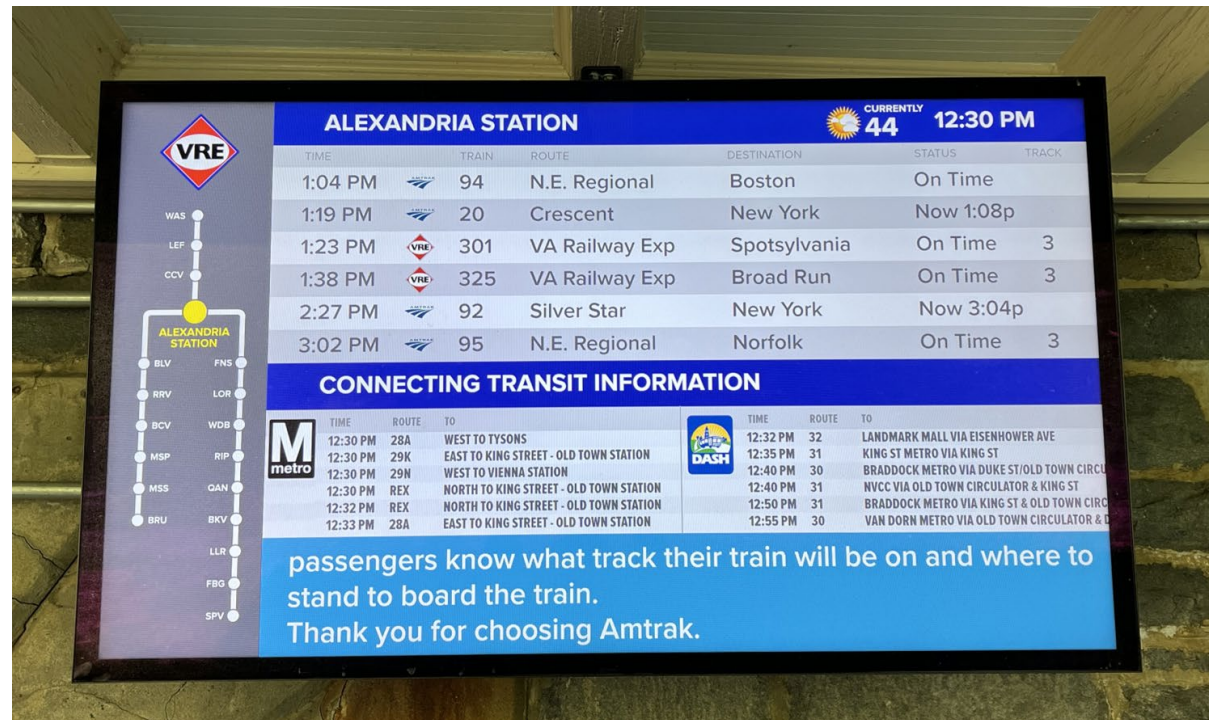
Variable Messaging System (VMS), VRE Mobile, VRE.org

❖ Variable Messaging System (VMS)

Current



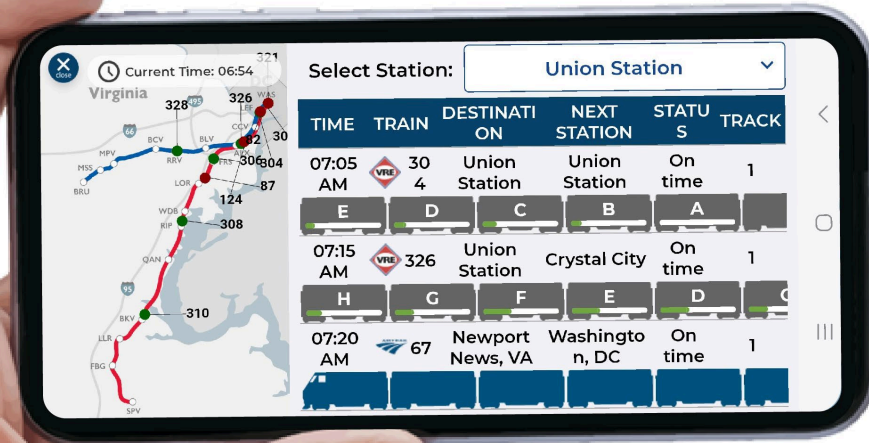
Proof of Concept



PASSENGER INFORMATION MESSAGING SYSTEM

Variable Messaging System (VMS), VRE Mobile, VRE.org

❖ VRE Mobile – Beyond ticketing.



- VMS information
- Real time seat availability
- New train status map
- Amtrak train information
- Connecting transit
- Real-time schedule updates
- Push notifications

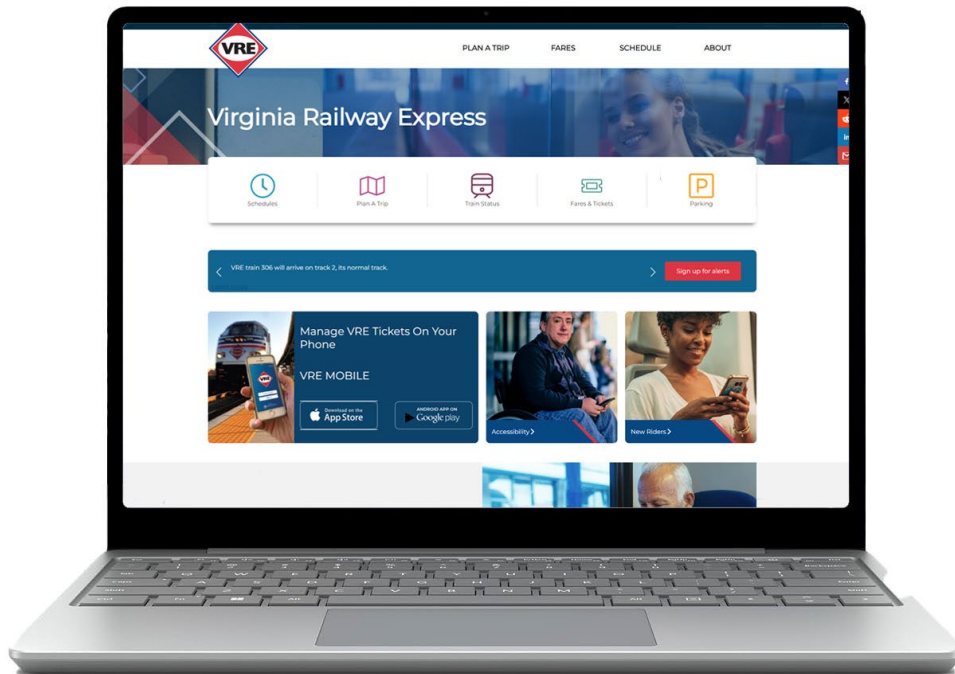


PASSENGER INFORMATION MESSAGING SYSTEM

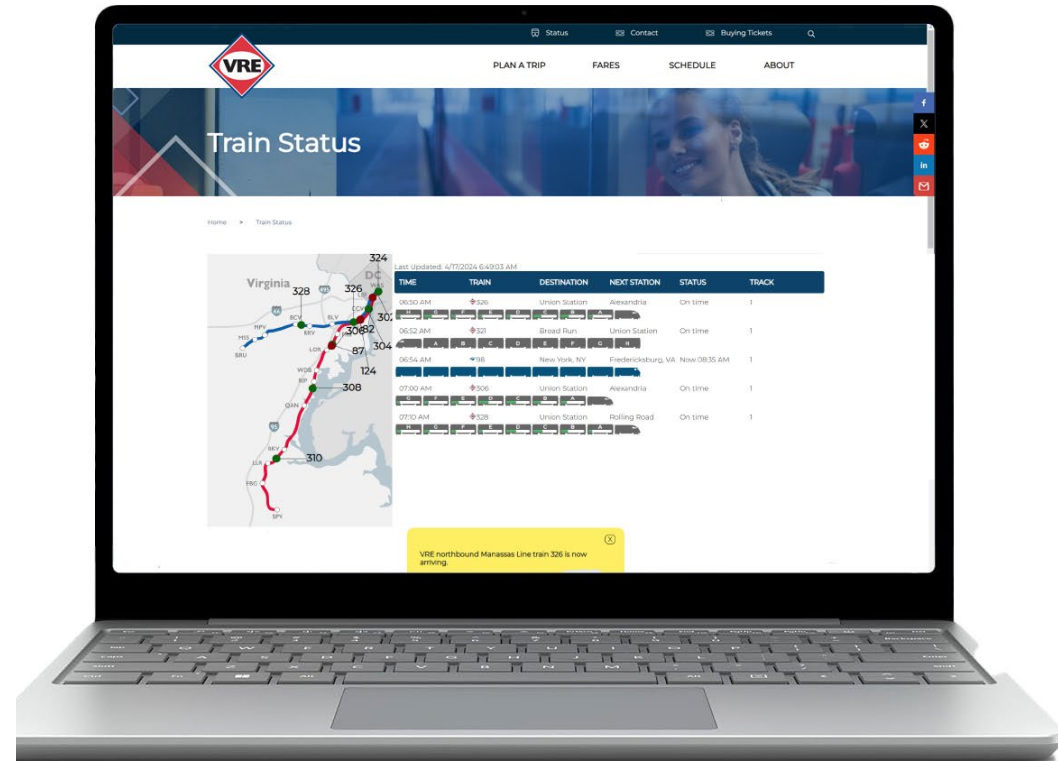
Variable Messaging System (VMS), VRE Mobile, VRE.org

VRE.ORG

New Website



Train Status



PASSENGER INFORMATION MESSAGING SYSTEM – QUESTIONS?



OPERATIONS BOARD MEMBERS' TIME



Sarah Bagley
Alexandria



Andrea Bailey
Prince William County



Meg Bohmke
Stafford County



Margaret Franklin
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Monica Gary
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Tom Gordy
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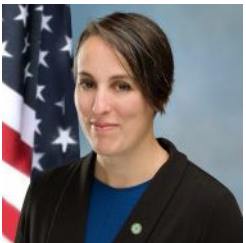
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Manassas Park



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Manassas



Dan Storck
Fairfax County



James Walkinshaw
Fairfax County



**THE APRIL 19, 2024 MEETING OF THE VRE
OPERATIONS BOARD HAS CONCLUDED**



[VRE.ORG](https://vre.org)

